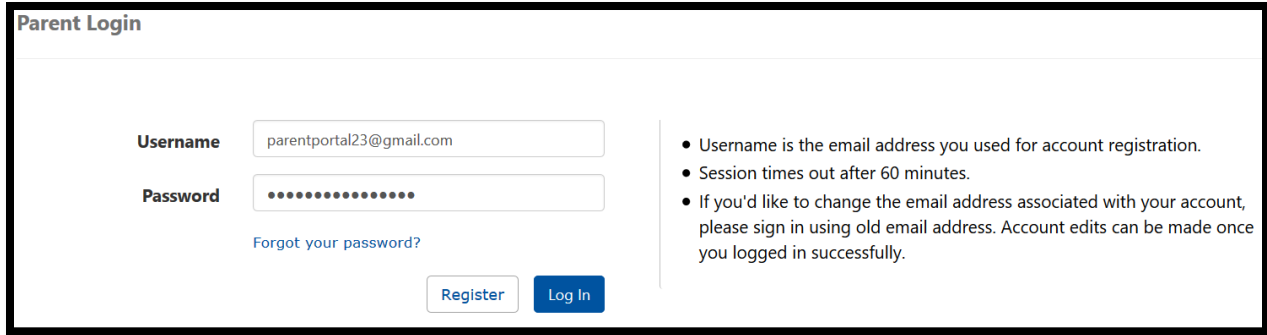


LAUSD Parent Portal Quick Guide – Resetting a LAUSD Account Password

This Quick Guide provides a step-by-step review of resetting a LAUSD Account password.

<http://passportapp.lausd.net/parentaccess/>

Step 1 – On the LAUSD Account Parent Log-in Page, click on “Forgot your password?”



Parent Login

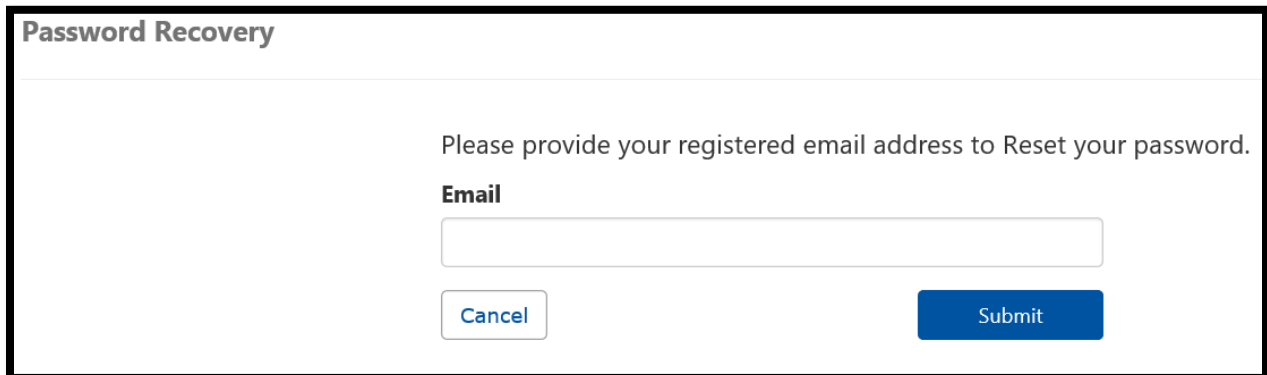
Username

Password

[Forgot your password?](#)

- Username is the email address you used for account registration.
- Session times out after 60 minutes.
- If you'd like to change the email address associated with your account, please sign in using old email address. Account edits can be made once you logged in successfully.

Step 2 – Enter your registered email and click on submit.

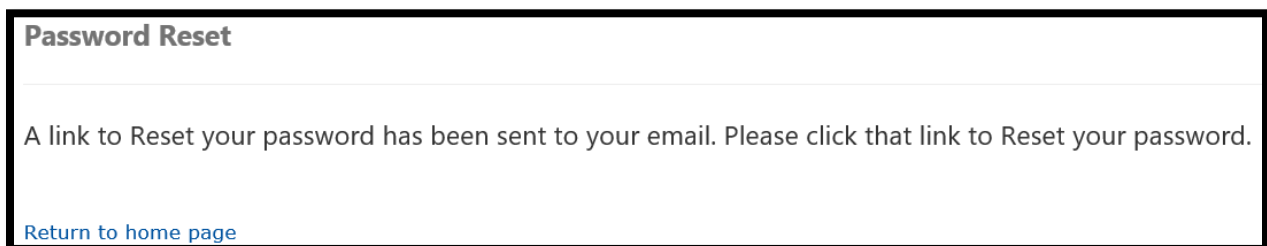


Password Recovery

Please provide your registered email address to Reset your password.

Email

Step 3 -A link to reset your password will be sent to your email. Click on the link to create a new password.



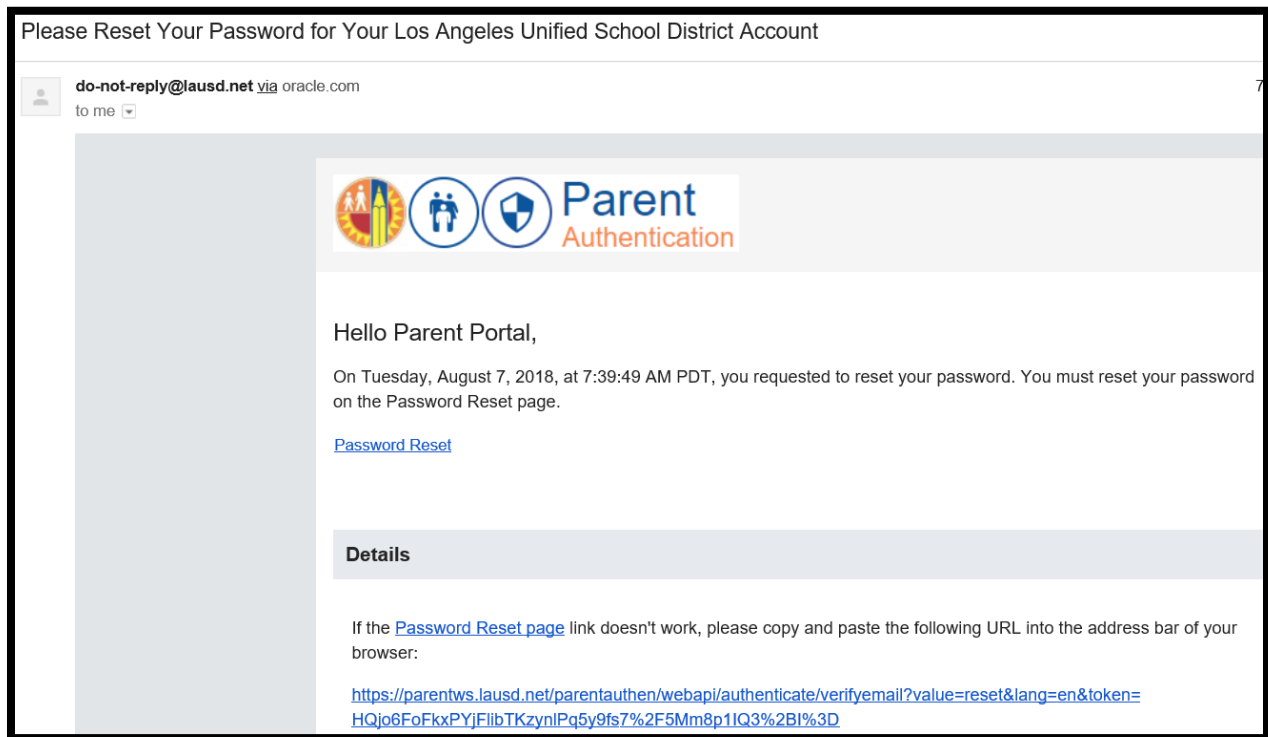
Password Reset

A link to Reset your password has been sent to your email. Please click that link to Reset your password.

[Return to home page](#)

LAUSD Parent Portal Quick Guide – Resetting a LAUSD Account Password

Step 4 – Check your email and reset your account by clicking on the blue “Password Reset” link. The link will only be available for 24 hours. After 24 hours, you will need to repeat the first three steps.



Step 5 – Enter your Email and Password. Read the criteria for creating an acceptable password. For you to Re-enter Password, you need to meet the Password criteria, all of the red **Xs** must become a green **✓**. Passwords must match before you can submit.

Account Registration

Please update your password

Email: *

Password: *

Re-enter Password: *

Cancel **Submit**

Password Criteria:

- ✗ Must have at least 12 characters.
- ✗ Cannot exceed 24 characters
- ✗ Cannot be commonly used passwords (E.g. "abcd1234" or "password1")
- ✗ Cannot have repetitive or sequential characters
- ✗ Cannot contain Email
- ✗ Cannot contain whitespaces
- ✗ Cannot contain these special characters: "+|%<>";=/?@
- ✗ Password and Re-enter password must match

Account Registration

Please update your password

Email: *

Password: *

Re-enter Password: *

Cancel **Submit**

Password Criteria:

- ✓ Must have at least 12 characters.
- ✓ Cannot exceed 24 characters
- ✓ Cannot be commonly used passwords (E.g. "abcd1234" or "password1")
- ✓ Cannot have repetitive or sequential characters
- ✓ Cannot contain Email
- ✓ Cannot contain whitespaces
- ✓ Cannot contain these special characters: "+|%<>";=/?@
- ✓ Password and Re-enter password must match

LAUSD Parent Portal Quick Guide – Resetting a LAUSD Account Password

Step 6 – Your password has been reset. You will be taken to the Parent Portal Login screen. Enter your Username and Password to verify.

Parent Login


Username

Password

[Forgot your password?](#)

- Username is the email address you used for account registration.
- Session times out after 60 minutes.
- If you'd like to change the email address associated with your account, please sign in using old email address. Account edits can be made once you logged in successfully.


Your password reset was successful.



Español Logout
Account Settings

Welcome, Parent Portal

District Announcements

Date	From	Title
2018-08-06 12:44:03.0	Office of School Operations	 Your Parent Student Handbook is ready for viewing! Click Here.

My Students

Click on the name of each student to view their personalized information and resources

Student Name	Student ID	School	Grade	Enrollment Status	Remove
--------------	------------	--------	-------	-------------------	--------

General Resources

- [LAUSD Emergency Plan App](#)
- [LAUSD School Choice Programs](#)
- [Parents' Rights and Responsibilities](#)
- [District Calendar](#)
- [District News & Events](#)
- [LAUSD Families Page](#)
- [Parent Student Handbook](#)
- [Household Income](#)
- [e-Choices](#)