


INTER-OFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of the Superintendent

TO: All Schools and Offices **DATE:** December 6, 2016
FROM: Michelle King,  Superintendent
SUBJECT: **MORATORIUM ON CHARGES FOR THIRD PARTY USE OF SCHOOL FACILITIES**

The Division of District Operations is currently working to revise the District's policy regarding third party use of school facilities. It is anticipated that the update will include revisions to Board Rules, and that District policy will be updated to reflect all revisions approved by the Board. Until the Board rules on the proposed revisions, and District policies are updated to reflect that ruling, PTAs, PTOs, and booster clubs will not be charged an application fee, or any rental fees for the use of schools facilities. Third parties providing services beneficial to the host school, as determined by the principal, will also be exempt from paying any application or rental fees. All applicants will continue to pay the costs associated with complying with LAUSD insurance requirements, and for custodial time and supplies requested by the principal of the host school.

Please contact Yekaterina Boyajian at yekaterina.boyajian@lausd.net or (213) 241-4520 with any questions.

c: Members, Board of Education
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