

Los Angeles Unified School District
Paul Revere Charter Middle School
Mathematics, Science and Technology Magnet Center
1450 Allenford Avenue, Los Angeles, California 90049-3614
www.PaulRevereMS.com
Telephone: (310) 917-4800 Fax: (310) 576-7957

Dear Parent(s)/Guardian(s);

It is important for everyone to know what procedures we take in the event of a significant earthquake or other emergency situation. Below, are the various procedures/protocols put into place for the students and staff here at Revere.

- Students will be evacuated to the PE fields and supervised until it is deemed safe to return to the classrooms
- If it is not deemed safe to re-enter the classrooms, students will remain on the PE field until they are picked up by a parent, guardian or someone on their emergency form. The adult must have proper identification (i.e. Driver's License, State Issued ID, Passport).
- If it is not deemed safe to remain on campus, students and staff will be relocated to a safe site chosen by LAUSD. Here they are picked up by a parent, guardian or someone on their emergency form. The adult must have proper identification (i.e. Driver's License, State Issued ID, Passport).

If such an emergency occurs, please follow these steps to pick up your child:

ON SITE EVACUATION:

1. Park somewhere in the neighborhood and bring photo identification.
2. Walk onto campus through the West Driveway gate off of Allenford Avenue.
3. Proceed walking up the West Driveway to the Request Gate. The Request Gate is near the Obstacle Course in the PE area.
4. At the Request Gate, you will show your photo identification and give the name of the student you are picking up.
5. After requesting the student, proceed to continue up the West Driveway to the Reunion Gate, located just before the Tennis Courts.
6. Your child will meet you at the Reunion Gate and you can then leave campus with your child safely.

OFF SITE EVACUATION

If there is a need to evacuate off campus, please look for communication from the school and/or district with details as to where the students have been evacuated. Once the off campus site has been established, there will be a Request Gate and Reunion Gate established. We will then follow steps #4 - #6 above.

LOCKDOWN

In the case of a school wide lockdown situation, students will not be released until the "all clear" has been given by the Principal / LAUSD / Law Enforcement Agency.

As a reminder, please make sure all of the information (phone numbers, address, emergency contacts) on your emergency card is accurate. In addition, please make sure that you have access to our Jupiter Ed. system as well. If you need to make any changes to your emergency card, please visit Revere's Attendance Office.