

Dear Parent/Guardian:

Per LAUSD policy, all medications are to be returned to the parent or guardian at the end of the school year. Please plan to pick up your child's medication from the Health Office on or before the last day of school, June 4, 2015, or make other arrangements with the Main Office staff. All medication and procedure orders expire 1 year after the date that the physician wrote the order. Parents are responsible for ensuring that new orders for school are sent to the Health Office prior to the date that the orders expire.

Thank you for your attention to this matter.

-Health Office Staff

## Summer Office Hours

7:30 am - 3:30 pm

All Offices will be closed June 23, 2015 - July 24, 2015

Attendance Office Hours for Enrollment

8:00 am - 11:45 am & 1:15 pm - 2:30 pm

Paul Revere Charter Middle School

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